

PAT SENATE - MINUTES

Date: March 4, 2011
Called to order: 8:18 am
Attendance: Approximately 38 people

I. **Approval of Minutes:** February 2011

- Minutes accepted

II. **Guest Speakers:** None

- None

III. **New PATs:** Heather Huckins

- Kim Sprague, University Bursar, Bursar's office

IV. **Speaker's Report:** Diane Jeffrey

- Important dates coming up:
 - Wednesday March 9th at 3:30 pm in Silver - President Steen's State of the University address
 - Friday March 11th at 12:30 pm in Heritage – Open forum regarding Total Rewards program
- A special thanks goes out to HR and our SPCC reps for their hard work these past few months on the Total Rewards program
 - Visit HR's new blog to comment or give feedback on the proposed changes (hr.blogs.plymouth.edu)

V. **Committee Reports:**

1) Planning & Budget Leadership Group (PBLG): Frank Cocchiarella, Stephen Campbell

- Linda Dauer –
 - Using PBLG to get ideas on campus for cost savings for next year's budget
 - Met 3 times in last 8 days, trying to figure out ways to make it work
 - Deadline is April 1st for next year's budget
 - Special meetings will be held for OS and PATs to gather information
 - Looking for input, feedback, and ideas
 - Institution wide, not just for your department
 - Look for an email coming out soon that has more information
 - Might not know until June regarding state funding

2) Observer to Operating Staff: Joan Andresen

- No report

- 3) Observer to Student Senate: Phil Atkinson, Ashley Phillips, Terri Potter, Jenn White
 - Phil Atkinson -
 - In the midst of rebuilding their senate numbers
 - Added 4 new members this past weekend
 - Have doubled their numbers recently (from 7 to 14)
- 4) Parking Committee: Kerry Keating, Laurie Wilcox
 - Committee meets next week
 - Student Senate has been gathering information from students
- 5) Representative to the Faculty: Mary Campbell
 - See **Appendix A**
- 6) System Policy and Personnel Council (SPPC): Phil Atkinson, Carol Kuzdeba
 - Phil Atkinson –
 - Retirement matching by age proposal is now off the table
 - In lieu of this change, there will be a 1% cut across the board for everyone's match
 - Effective July 1 of this year
 - Please provide any type of feedback to the HR Total Rewards blog (<http://hr.blogs.plymouth.edu>)
 - Email comments to Phil or Carol directly if you'd prefer
 - Next meeting is on the 17th
- 7) Honorary Degrees & Awards: Heidi Pettigrew
 - Meeting next week
- 8) Athletic Council: Gene Fahey, Angel Ekstrom
 - No report
- 9) Scholarship: Crystal Finefrock (chair), June Schlabach, Gail Carr, Tom Weeks, Amy Morrill
 - Annual scholarship is out there for students to apply
 - Deadline is April 1st
 - Will be issuing 3 \$1500 scholarships
 - This year the nomination process has been opened up to everyone (students, PATs, OS, etc.)
- 10) Welfare: Jeff Furlone (chair), Frank Cocchiarella, Sue Keefe, Pat Plante, Patti May, Rodney Ekstrom
 - Met with President Steen recently
 - Shared results from PAT survey
 - No consensus on distribution of pay
 - There was a general consensus around merit pay or bonuses
 - Those who work harder would like extra compensation
 - Not going to get rid of positions (this is not an option)
 - President Steen would like to have salary increases (one of her goals) via merit

- pay or bonuses
- Invited PBLG to last meeting
 - Met last Wednesday
 - Talked about ways of getting more revenue in the budget
 - Not filling vacant positions?
 - Charge faculty and staff for parking?
- Ultimate goal is to have long term solutions so this won't be an annual process

11) Nominating & Balloting: Joan Andresen (co-chair), Heidi Pettigrew (co-chair), Linda Dauer, Zach Tirrell, Phil Atkinson

- The schedule for this year's nominating and balloting process is online on the PAT blog (<http://go.plymouth.edu/pat>)
- Committee chairs: please respond to the e-mail Joan Andresen sent about information regarding your committee's responsibilities, time commitment, etc.
- Due to some changes made two years ago to committee term structures, the Welfare Committee has four open positions this year.
 - The committee makes a motion to change one of those openings to a one-year limit, for the current year's election only
 - Motioned and seconded
 - Unanimously passed

12) Professional Development: Gail Carr, Patti May, Crystal Finefrock, Sarah Veazey, Tom Weeks (co-chair)

- Note from Tom – “The committee met February 16th and awarded 14 PATs and 3 OS a total of \$7,756.06. This leaves us with a balance of \$9,541 for the remainder of the fiscal year.

The deadline for March applications is March 9th

The committee is sponsoring a brown bag seminar on March 23rd from 12 – 1 pm. Representatives from the New Hampshire Federal Credit Union will be discussing saving and investing. Lunch is provided by the Credit Union so we ask that you sign up in advance. More information with a link to the registration form will be provided in an email in the near future.”

13) Governance: Phil Atkinson, Jo-Ann Guilmett, Scott Mantie, Heidi Pettigrew, Zach Tirrell

- Will be meeting later this month

14) Safety: Bob Bruemmer, Mary-Ellen Godville

- No report
- Note from Frank Cocchiarella
 - Physical Plant has hired an outside contractor to help out with winter maintenance
 - You might see them around campus helping with snow removal and cleaning roofs

15) Fundraising & Benevolence: Angela Adams, Gail Carr, Joyce Larson, Karen Urciuoli

- Raffle coming up, contact Gail or any of the committee members for more information
- Tax deductible donations can be sent straight to the PAT scholarship fund (<http://www.plymouth.edu/advance/fund/make-a-gift/>)

16) Administrator Selection: Kerry Keating

- No report

17) Media Advisory Board: Dave Carpentiere

- No report

VI. Old Business:

- None

VII. New Business:

- None

VIII. Announcements:

- Heather Huckins – Nominations for distinguished PAT coming up soon
- Rodney Ekstrom – Spring Fling is coming up on May 6th and 7th
 - Looking for PAT volunteers (yellow jackets)
 - Email will be sent out soon
- June Schlabach – Today is Senior Day!
- Jane Weber – Heather and Justin look like they've matched their outfits today. Nice!
- Phil Atkinson – Maple sugaring this month
- Frank Cocchiarella – Plenty of events around campus during Spring Break
- Tony Trodella – Monday March 14th, April 11, April 18 are last three major open houses
- Justin L'Italien – *Spotlight on Faculty* event coming up on March 30th
 - From 3:15-7 pm in the HUB Hage room
 - Faculty presentations regarding their use of technology in the classroom
 - Basically a "show and tell" of how technology is helping their teaching

IX. General Comments:

- None

Meeting adjourned at 9:17 a.m

Respectfully submitted,
Justin L'Italien, Reporter

Appendix A

March 4, 2011

TO: PAT Senate
FROM: Mary E. Campbell, PAT Observer to the Faculty
SUBJECT: March 2, 2011 Faculty Meeting

The Faculty approved the following motions:

- Create an Early Intervention Option for the BS in Early Childhood Studies
- Create a Certificate in Early Intervention
- Update the Satisfactory Progress Standards for student athletes
- Allow the Chair of the Faculty Welfare Committee to appoint a second Faculty Representative from the Faculty-at-large to the System Policy and Procedure Committee to serve until June 30, 2011

A resolution from the Faculty Welfare Committee (statement to Trustees regarding the equitable treatment of unionized and non-unionized employees) was reworded at the meeting and then approved.

The following items were tabled due to the lateness of the hour:

- Two motions from the Nominating and Balloting Committee regarding the definition of faculty status
- Discussion about exploring non-profit offerings
- Discussion about Faculty Participation in RecycleMania (Office of Sustainability)