

PAT Senate Meeting D_R_A_F_T MINUTES
June 1, 2012
Hage Room in the HUB

The meeting was called to order at 8:18 a.m. by Speaker Heather Huckins with 25 attendees.

- I. **Guest Speakers:**
 - None
- II. **Acceptance of Minutes:** Unless there are corrections, we shall enter the minutes of the May 4, 2012 meeting as accepted. There were no corrections, so the ***minutes were accepted as submitted.***
- III. **New P.A.Ts:** Kerry Keating
 - Scott Robison, new LTOE Director, was welcomed.
 - Jeff Furlone announced that new residence hall directors will be starting soon.
 - Kerry announced that 2 people will be starting this summer in the HUB: Kila Dooley (replacing Rodney Ekstrom) and Drew Guay (replacing Jose Gonzalez-Sanders).
- IV. **Speaker's Report:** Heather Huckins
 - Kudos: to **Gale Beckwith, Angela Adams** and all the people who worked with them on this year's commencement.
 - University Leadership Team: Met recently with the new members of the Team to welcome them and get to know each other.
- V. **Committee Reports:**
 1. Planning and Budget Leadership Group (PBLG): **Frank Cocchiarella**, Crystal Finefrock
Met several times over the last month to discuss the upcoming strategic plan, e.g. campus communications, getting people involved, how to do group meetings, ways to tighten up the budget process and share information with the campus. They will probably start advising the campus of their plans and progress over the summer. There will not be final word on the FY13 budget until the Board of Trustees meets on June 19th to give their approval.
 2. Observer to Operating Staff (OS): Kim Gammons Mary Washburn was selected as this year's recipient for the Distinguished Operation Staff Award.
 3. Observer to Student Senate: Phil Atkinson, Betsy Ayotte, Tim Kershner, Terri Potter
NO REPORT
 4. Parking Committee: **Kerry Keating**, Peter Laufenberg NO REPORT
 5. Representative to the Faculty: Mary Campbell NO REPORT
 6. System Personnel Policy Council (SPPC): **Phil Atkinson**, Terri Potter
See **Appendix A.**
 7. Honorary Degrees and Awards: Joan Andresen
Met last Thursday to review nominations for Honorary Degrees and Granite State Awards to be given at the 2013 Commencement ceremony. Four names for each award have been forwarded to President Steen for her consideration and decision.
 8. Athletic Council: Angel Ekstrom, John Scheinman NO REPORT
 9. Media Advisory Board: Dave Carpentiere NO REPORT
 10. Scholarship: Amy Morrill, Tom Weeks, **Gail Carr**, Deb Tobine NO REPORT
 11. Welfare: **Frank Cocchiarella, Rodney Ekstrom**, Pat Plante, Bob Bruemmer, Joyce Larson, Ted Wisniewski Newly elected members will start this summer.
 12. Nominating and Balloting: Phil Atkinson, **Heidi Pettigrew**, Gail Carr, Ashley Phillips, **Sara Tirrell** Sara announced that the results of the runoff-election for the Welfare Committee will be shared via email after this meeting.
 13. Professional Development: **Gail Carr**, Patti May, Sarah Veazey, Dave Carpentiere, Tom Weeks See **Appendix B.**
 14. Governance: Heidi Pettigrew, Zach Tirrell, **Phil Atkinson**, Doreen Burrows, Sara Tirrell
NO REPORT

15. Safety: Bob Bruemmer, Mary Ellen Godville NO REPORT
16. Fundraising and Benevolence: **Joyce Larson**, Gale Beckwith, Angela Adams, Diane Jeffrey Joyce reminded us that payroll deduction forms were available at this meeting. If enough funds were raised through this means, the spring raffle might not be necessary.

VI. **Old Business**: none

VII. **New Business**: none

Thanks to Heather from the PATs for a job well done. The gavel was passed to Kerry Keating, the new Speaker.

VIII. **Announcements**: none

IX. **Motion to adjourn**:

The meeting adjourned at 8:35 a.m.

Appendix A

Submitted by Phil Atkinson

SPPC Meeting May 24, 2012

After a multiyear endeavor, finalized language for the teleworking policy was agreed upon between the campuses. It was provisionally approved by the SPPC pending a review of one clause by USNH legal counsel. This policy provides the framework whereby each campus may develop institutional teleworking policies. A copy of the USNH teleworking policy will be available on the PAT Blog.

A statistical analysis of the tuition benefit's usage for FY 2011 was presented and discussed. Approximately 22% of USNH employees used the tuition benefit during FY 2011. In the coming year it is expected SPPC will discuss adjusting the policy to make it more beneficial to employees while maintaining the current overall cost. Some ideas preliminarily floated included increasing the dependent benefit for married couples (popular), capping the dollar value of the benefit to employees which is significantly higher for nonresident employees than resident employees (not popular), examining the coverage of non credit courses, requiring a minimum grade for the full financial benefit and sanctions for not finishing a class. Any and all ideas and commentary are welcome on this topic.

A discussion was also held on the potential effect on USNH of the BOT's decision to increase the independence of the member institutions. It is expected there will be several consultant's reports making recommendations of how much independence each institution should have, how changes should be implemented overall and in each functional area (HR, IT, Financial Affairs, etc.) and what the timeline for change should be. Opinions in the room ranged from a minimal change from current operations should the consultants recommend a minimal increase in independence on member campuses to a dissolution of the system in the long term should they recommend maximizing independence. The current feeling of systems HR is that there will remain a central administration of core benefits but eventually the individual institutions will have more individualized HR policies and some benefits tweaked or even unique to the institution.

The next meeting of SPPC will be September.

Appendix B

Submitted by Gail Carr

Professional Development Committee

Applications are due to Trudy Pelletier by June 13 with our June meeting on the 20th. At that time we will be meeting with the current members and the new members are invited as well. We will be discussing any new information for next year's committee and also voting on the new year applications that have come in. I want to thank everyone that supported the committee this past year by either using the funds or attending the brown bag luncheons. It has been a pleasure to work with this committee and I wish them well in the new year.