PLYMOUTH STATE UNIVERSITY
P.A.T. SCHOLARSHIP ENDOWMENT

PAYROLL DEDUCTION FORM

Each year, the Professional, Administrative and Technical (P.A.T.) staff awards scholarships to deserving students. The PLYMOUTH STATE UNIVERSITY P.A.T. SCHOLARSHIP ENDOWMENT is described as follows:

> These scholarships are provided by the Professional/Administrative/Technical staff of the university to students entering their junior or senior year, who are in good academic standing, and who are actively involved in both university and community activities. Recipient nominations are solicited from each principal administrator, each P.A.T. staff member, and each academic department chair. Recipients are selected by the P.A.T. scholarship committee.

If you currently are not contributing to the P.A.T. Scholarship Endowment, or would like to increase the amount you contribute, we have a very simple solution. On the bottom portion of this memo, please indicate the amount you will authorize to be deducted from each paycheck. The minimum amount is $1.00 per pay period ($26.00 per year). This contribution will be deposited directly into the payout account of the P.A.T. Endowment Scholarship. The P.A.T.s vote each spring on the number and amount of awards to be made in the upcoming academic year, and the amount of money to move from this payout account to the principal account of the endowment so the principal account may continue to increase.

Outright gifts to the P.A.T. Scholarship Endowment can be made online at plymouth.edu/give-online or by sending a check or credit card gift to the Advancement Office.

Please check one:
☐ This is a new deduction. ☐ I am increasing my current deduction to this amount $_____.

I authorize a deduction of $ _____ to be deducted each pay period and deposited into the P.A.T. Scholarship Endowment payout account (6GCE1T PCADMG 540000 020). I understand this deduction will continue until I authorize cessation by contacting the Advancement Office.

_____ _____
Name (Please Print) USNH ID

_____ _____
Department Campus Phone

_____ _____
Signature Date

Please return this portion to the Advancement Office, MSC 50.

Please contact Jennifer Smith at x5-2564 if you have any questions about this form.

For Advancement Office use: BDCA: 607
____ Rec'd Human Resources _____ (date/inits)
____ Letter _____ (date/inits)